



# The ULTIMATE REPORTS Guide

## SAGE MASTER BUILDER

General Contractors

**Sample Reports**

**Dallas:**

5310 Harvest Hill Rd.

Ste. 200






Dallas, TX 75230

972-960-0979

[www.misgroupusa.com](http://www.misgroupusa.com)

# *The Ultimate Reports Guide*

## **for Sage Master Builder**

-  There are over 1000 reports available in the Sage Master Builder construction management software. How can you quickly locate the report you need, when you need it? The help you need can be found in **“The Ultimate Reports Guide”**.
-  **No more wasted time running report after report to find the one you need.** Quickly locate desired reports from alpha and numeric indexes.
-  Informative color “annotations” help you understand the usefulness and value of each report to aid in the education of the software, as well as the information obtainable using specific reports.
-  Quickly determine which reports are “Locked” by the identifiable “🔒” symbol from modifiable reports so you know which ones can be modified in Report Writer.
-  With the ongoing enhancements and program changes, there is no need to worry about having the latest report information. We continue to update our Guide as new versions are released.










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Managed Rite Construction

***Budget detailed by Cost Type  
and Cost Code for each job.***

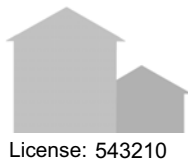
**Budget**  
 12/19/02

**Budget**

*Land (separate reports)*

*Job# 220 to 220*

<b>Cost Code</b>	<b>Material</b>	<b>Labor</b>	<b>Equipment</b>	<b>Subcontract</b>	<b>Other</b>	<b>Total</b>
<b>220 Shoes R Us</b>						
1000.000 GENERAL REQUIREMENTS		2,746.50				2,746.50
1310.000 Permits					1,102.46	1,102.46
1540.000 Mobilize & Demobilize		1,011.10				1,011.10
2200.000 Demolition		2,943.25			333.70	3,276.95
6100.000 Rough Framing		3,364.20				3,364.20
6120.000 Wall Framing	247.79	2,943.25				3,191.04
6200.000 Finish Carpentry	122.77	336.88				459.65
6400.000 Custom Casework	913.76	210.00				1,123.76
6700.000 Rough Hardware	46.67	1,026.18				1,072.85
8100.000 Metal Doors & Frames	886.87	84.00				970.87
8300.000 Special Doors	4,515.00	1,575.00				6,090.00
8700.000 Hardware-Door & Window	988.12					988.12
9250.000 Gypsum Board	2,106.98					2,106.98
9500.000 Acoustical Treatment				1,960.00		1,960.00
9660.000 Resilient Flooring	2,862.76			262.50		3,125.26
9680.000 Carpet	4,637.07			374.31		5,011.38
10500.000 Lockers & Shelving	5,657.08					5,657.08
10800.000 Bath Accessories	954.11					954.11
15100.000 Plumbing				1,925.00		1,925.00
16000.000 ELECTRICAL	2,201.98					2,201.98
16100.000 Electrical Wiring	1,975.41	2,253.92				4,229.33
<b>Grand Total:</b>	<b>28,116.37</b>	<b>18,494.28</b>		<b>4,521.81</b>	<b>1,436.16</b>	<b>52,568.62</b>



**Managed Rite Construction**  
825 Gravenstein Hwy.  
Sebastopol CA 95472  
800 726-6278

## Bid Request

Job: 207 - Windsor Elementary Sch

Date: 09-18-2002

**To:** Sebastopol Ready Mix  
385 Morris  
Sebastopol CA 95472

***Insert label  
here to send  
same request  
to multiple  
vendors and/or  
subcontractors  
on this report  
(9-1-6-21).***

**Project:** Windsor Elementary School  
2300 Main St.  
Windsor CA 95492

You are hereby invited to provide a bid on the following items.  
Bids must be received prior 12/01/2000 to be considered.

Plans Attached

☐

Specifications Attached

☐

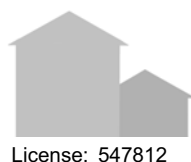
**Accepted By:** \_\_\_\_\_

**Requested By:** Tom

Part #	Description	Unit	Quantity	Price
3102	1x2x12" Forming Stakes	Each	2,358.0000	_____
3114	1x3x36" Forming Stakes	Each	3,025.0000	_____
3141	30" Metal Forming Stakes	Each	1,558.0000	_____
3152	8" Form Ties	Each	1,381.0000	_____
3157	Form Tie Wedges	Each	3,178.0000	_____
3175	1/2 x 4" Expansion Joint	LF	10,554.0000	_____
3203	Tie Wire	LF	3,859.0000	_____
3212	#4 (1/2") Rebar	Each	3,939.0000	_____
3243	3" Dobbie	Each	20,681.0000	_____
3251	Form Oil	Gallon	366.0000	_____
3305	5-Sack Concrete	CuYd	1,299.0000	_____
3350	Concrete Pump Subcontractor	CuYd	1,299.0000	_____
4716	SSTB16 Anchor Bolt (1/2")	Each	14.0000	_____
4807	HD2A Holdowns	Each	14.0000	_____
4865	CC46 Post Cap	Each	10.0000	_____
4865	PC46 Post Cap	Each	10.0000	_____

***Use this report to  
request price quotes  
from your vendors  
(usually sent to  
suppliers), but can also  
be used for obtaining  
subcontractor quotes.***

***NOTE: If the notes  
column of the Takeoff  
Details tab contains  
notes, which are  
significant to the  
specification or  
description of parts,  
then use Report 9-1-6-26.***



## Managed Rite Construction

825 Gravenstein Hwy.  
Sebastopol CA 95472  
707-529-2414

# Project Notice

Date: 03-21-2005

**To:** Hamby Plumbing & Heating  
5500 Mount Drive.  
Santa Rosa CA 95404

You are hereby notified that the schedule of work for the project(s) listed below requires you to perform the following tasks. If you are unable to commence work on the date listed, you must notify us immediately!

**Issued By:** Rob Patrick

Job#	Name	Location	Days	Start	Finish
	Tasks				
<b>207</b>	<b>Wood Elementary School</b>	<b>230 First Street</b>			
	3300.000 In-Concrete Plumbing		1	04/13/2005	04/13/2005
	3300.000 In-Concrete Plumbing		1	04/13/2005	04/13/2005
	9100.000 In-Wall Plumbing		4	08/05/2005	08/10/2005
	11600.000 Plumbing Fixtures		2	11/14/2005	11/15/2005
	14000.000 Utilities Hookup		1	12/01/2005	12/01/2005
<b>215</b>	<b>Jimenez Burrito #8</b>	<b>2500 Old Town Rd</b>			
	3300.000 In-Concrete Plumbing		1	05/06/2005	05/06/2005
	9100.000 In-Wall Plumbing		1	06/02/2005	06/02/2005
	11600.000 Plumbing Fixtures		1	07/06/2005	07/06/2005
<b>216</b>	<b>Jimenez Burrito #10</b>	<b>9005 F Street</b>			
	3300.000 In-Concrete Plumbing		1	09/22/2005	09/22/2005
	9100.000 In-Wall Plumbing		1	10/13/2005	10/13/2005
	11600.000 Plumbing Fixtures		1	11/05/2005	11/05/2005

*Notify subcontractors of where  
you expect them to be and  
when in advance using this  
report (10-1-1-21). No delays!*



Managed Rite Construction

# Call Sheet

Subcontractor in list 10, 16, 40

*Call your subcontractors to  
 remind them where they  
 need to be and when.*

## Call Sheet

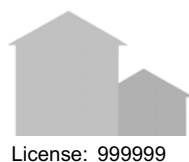
03/22/05

Vendor#	Name	Contact	Phone#	Task#	Name	Start	Finish
Job#	Name	Phase#					
<b>10</b>	<b>Lawson Valley Doors</b>		<b>707 795-8040</b>				
207	Wood Elementary School	0 None	1300.000	Order	Doors & Windows	03/17/2005	03/17/2005
			8500.000	Set	Exterior Doors	07/28/2005	07/29/2005
215	Jimenez Burrito #8	0 None	8500.000	Set	Exterior Doors	05/30/2005	05/30/2005
			11000.000	Interior	Doors & Trim	06/15/2005	06/15/2005
216	Jimenez Burrito #10	0 None	8500.000	Set	Exterior Doors	10/10/2005	10/10/2005
			11000.000	Interior	Doors & Trim	10/24/2005	10/24/2005
220	Lamb Shoes	0 None	8000.000	Windows		06/01/2005	06/03/2005
			8500.000	Set	Exterior Doors	06/04/2005	06/04/2005
<b>16</b>	<b>Azar Fence Co.</b>		<b>707 938-3133</b>				
207	Wood Elementary School	0 None	12200.000	Fencing		10/10/2005	10/12/2005
<b>40</b>	<b>Hamby Plumbing &amp; Heating</b>		<b>707 584-0714</b>				
207	Wood Elementary School	0 None	3300.000	In-Concrete	Plumbing	04/14/2005	04/14/2005
			3300.000	In-Concrete	Plumbing	04/14/2005	04/14/2005
			9100.000	In-Wall	Plumbing	08/10/2005	08/15/2005
			11600.000	Plumbing	Fixtures	11/17/2005	11/18/2005
			14000.000	Utilities	Hookup	12/06/2005	12/06/2005
215	Jimenez Burrito #8	0 None	3300.000	In-Concrete	Plumbing	05/06/2005	05/06/2005
			9100.000	In-Wall	Plumbing	06/02/2005	06/02/2005
			11600.000	Plumbing	Fixtures	07/06/2005	07/06/2005
216	Jimenez Burrito #10	0 None	3300.000	In-Concrete	Plumbing	09/22/2005	09/22/2005
			9100.000	In-Wall	Plumbing	10/13/2005	10/13/2005
			11600.000	Plumbing	Fixtures	11/05/2005	11/05/2005

Report 10-1-4-21  
 Bill

Page 1 of 1

03/22/2005  
 06:48 PM



**Managed Rite Construction**  
825 Gravenstein Hwy.  
Sebastopol CA 95472  
800 555-5555

# Transmittal

Date: 10-28-2002

**To:** Sonoma County District Attny.  
1145 Administration Drive  
Santa Rosa CA 95404

**Project:** 207  
Windsor Elementary School  
2300 Main St.  
Windsor CA 95492

---

**Prepared By:** Dave Hall

---

Item	Quantity	Description
1	1	Project Schedule - Updated 6/25
2	2	Progress Billing - through 6/30

***Customize and print this  
report (6-11-3-21) with your  
own company letterhead or  
bring in your company logo!***

**\* \* \***

***See Custom Reports to  
view wonderful custom  
Transmittal forms.***

Please sign and date this form as proof that you are in receipt of the above listed items.  
Return form to Managed Rite Construction

Signed: \_\_\_\_\_ Date: \_\_\_\_\_





## Daily Field Report

Record# 1 to 1

**Date:** 06/25/2001  
**Job:** 207 Windsor  
**Phase:**  
**Description:** Wall Sheet  
**Reported By:** 6 James P  
**Entered Date:** 06/26/2001

**Record #:** 1  
**Temperature:** 92  
**Weather Conditions:** Clear - No Wind  
**User Def1:**  
**User Def2:**  
**User Name:** Dave

**Employees:**

Employee	Cost Code	Absence Reason	Pay Type	Pay Group	Hours/Pieces
User Defined				Required Training	
6 James P Lincoln	1000.000	GENERAL REQUIRE	1 Regular	11 WES-Carp-Frmn	8.00
11 David N Taylor	6120.000	Wall Framing	1 Regular	12 WES-Carp-Jrny	8.00
20 Kevin T Martinez	6120.000	Wall Framing	1 Regular	13 WES-Carp-90% Appr.	8.00
17 Steven K Ching	6120.000	Wall Framing	1 Regular	13 WES-Carp-90% Appr.	8.00
24 Linda F Collins	6120.000	Wall Framing	1 Regular	13 WES-Carp-90% Appr.	8.00
27 Marvin B Hall	6120.000	Wall Framing	1 Regular	14 WES-Carp-80% Appr.	8.00

**Subcontractors:****Equipment:**

Equipment	Description	Cost Code	Units	Operated	Stand By	Idle
100 JCB 926 Forklif	Wall Sheeting	6120.000 Wall Frami	2	0.50		

**Units:****Incidents:**

Type	Time
2 Injury	02:20 PM

**Meetings:****Orders:**

*View entries from the field  
prior to payroll export!*



Prime Change List  
with Detail  
Job 215 to 215

Record#	Order#	Date	Description	Status	Requested Amount	Approved Amount
<b>215 Senor Burrito #8</b>						
<b>6</b>	<b>1</b>	<b>06/04/2001</b>	<b>Move Elec.Serv. &amp; Downspouts</b>	<b>Approved</b>	<b>404.81</b>	<b>380.00</b>
			Alter Location of Electrical Servi	16000.000 ELECTRICAL	347.88	325.00
			Alter Locations & add 1 Downsp	15700.000 HVAC	56.93	55.00
<b>8</b>	<b>2</b>	<b>06/27/2001</b>	<b>Floor Tile Upgrade</b>	<b>Open</b>	<b>1,138.50</b>	
			Floor Tile Upgrade	9300.000 Ceramic Tile	1,138.50	
<b>9</b>	<b>3</b>	<b>04/15/2001</b>	<b>Roof Framing - Add Blocking</b>	<b>Approved</b>	<b>1,265.00</b>	<b>1,175.00</b>
			Roof Framing - Add Blocking	6130.000 Roof Framing	1,265.00	1,175.00
<b>10</b>	<b>4</b>	<b>05/29/2001</b>	<b>Office Windows</b>	<b>Open</b>	<b>2,733.05</b>	
			Material	6120.000 Wall Framing	35.75	35.75
			Material	6150.000 Siding & Exterior Trim	3.11	3.11
			Material	6700.000 Rough Hardware	0.15	0.15
			Material	8500.000 Windows	2,631.42	2,631.42
			Labor	6120.000 Wall Framing	62.62	62.62
<b>Job Totals:</b>					<b>5,541.36</b>	<b>1,555.00</b>
<b>Grand Total:</b>					<b>5,541.36</b>	<b>1,555.00</b>

***Print detailed to see  
itemized information  
when tracking status  
of Change Orders.***



Managed Rite Construction

# Prime Contract Audit

06/17/02

## Prime Contract Audit

Job# 207 to 207

Job	Record#	Trans#	Date	Description	Open/Review Contract	Approved
<b>207 - Windsor Elementary School</b>						2,796,181.38
Change Orders:						
5	1	05/29/2001	Office Windows		2,733.05	
<b>Total Changes:</b>						<b>2,733.05</b>
<b>New Contract Total:</b>						<b>2,798,914.43</b>
						<b>2,796,181.38</b>
Invoices:						
300	207-001	02/25/2002	Prog. Bill #1			175,000.00
325	207-002	03/25/2002	Prog. Bill #2			35,208.10
348	207-003	04/25/2002	Prog. Bill #3			282,890.95
375	207-004	05/25/2002	Prog. Bill #4			256,931.52
<b>Total Invoices:</b>						<b>750,030.57</b>
<b>Balance On Contract:</b>						<b>2,048,883.86</b>
						<b>2,046,150.81</b>

***Print for all jobs, a list of jobs or one specific job.***



Managed Rite Construction

## Subcontract Audit

Land

Job 186 to 186, Vendor 45 to 45

**Track your subcontracts for  
specific jobs and vendors.**

# Subcontract Audit

12/16/02

Contract#	Job Description	Vendor CostCode	Type	Amount	Contract
776	186 Monte Rio Post Office Stucco Subcontractor	45 West Coast Stucco 9100.000 Stucco	4 Subcontract	13,761.00	13,761.00

### Change Orders:

Record#	Order#	Description	Cost Code	Change	
3	1	Stucco on Saturdays	9100.000 Stucco	790.00	
11	2	Stucco on Saturdays	9100.000 Stucco	1,000.00	
12	3	Sunday Work	9100.000 Stucco	3,000.00	
				<b>Total Changes:</b>	<b>4,790.00</b>
				<b>New Contract:</b>	<b>18,551.00</b>

### Invoices:

Record#	Invoice#	Date	Description	Amount	
95	4728	05/07/2001	Stucco/Ext. Face	14,551.00	
196	1267778	12/16/2002	Stucco/Ext. Face	1,400.00	
				<b>Total Invoiced to Date:</b>	<b>15,951.00</b>
				<b>Balance on Contract:</b>	<b>2,600.00</b>

Original Contract	Approved Changes	New Contract	Invoiced to Date	Remaining Contract	Outstanding Balance
13,761.00	4,790.00	18,551.00	15,951.00	2,600.00	2,855.10

Report 6-7-4-31  
Robert Mills



Managed Rite Construction

# Purchase Order Audit

10/28/02

## Purchase Order Audit

Record# 51 to 52, Job 220 to 220, Status <> 5

Record#	Order#	Date	Description	Order Quantity	Order Price	Received Quantity	Received Price
Part#	Description						
51	3786	10/23/2000	Purchase Order				
5426	8d Galvanized Finish			2.0000	1.76		
5448	16d CC Sinkers			8.0000	6.18	8.0000	6.18
5473	3" Pasload			1.0000	31.20	1.0000	31.20
5476	.22 Cal. Yellow Load			25.0000	1.88	25.0000	1.88
5478	2-1/2" Pin (w/Washer)			25.0000	3.75	25.0000	3.75
6103	2x4x116-1/4" Stud - Doug Fir #2			50.0000	145.00	50.0000	145.00
6306	2x4x14-7/16" Block - Doug Fir #2			90.0000	31.50	90.0000	31.50
6971	2-1/4x3/8" Rev Base			259.0000	114.22		
8820	Knob - Security			3.0000	66.66		
8830	Door Stop			3.0000	1.65		
20240	2x4 Doug Fir #2 Random			180.0000	54.00	180.0000	54.00
<b>Order Totals:</b>					<b>457.80</b>		<b>273.51</b>
52	3787	10/23/2000	Purchase Order				
9605	Resilient Floor Adhesive			3.0000	38.85		
9625	1/8" Vinyl Composition Tile			525.0000	2,625.00		
9657	5/8" Foam Carpet Pad			137.0000	616.50		
9673	Nylon Carpet - Heavy Traffic			137.0000	3,699.00		
<b>Order Totals:</b>					<b>6,979.35</b>		
<b>Grand Totals:</b>					<b>7,437.15</b>		<b>273.51</b>

***Stay on top of  
outstanding  
Purchase Orders!***



## Project Hot List

Record#	Transaction#	Description	Date	Job
<b>*** Change Orders **</b>				
8	2	Floor Tile Upgrade	06/27/2001	215 - Senor Burrito #8
<b>*** Field Reports ***</b>				
1		Wall Sheet	06/25/2001	207 - Windsor Elemen
2		Wall Sheeting	06/26/2001	207 - Windsor Elemen
3		Wall Sheet	06/27/2001	207 - Windsor Elemen
<b>*** Payable Invoices</b>				
28	23791-Ret	Sitework	02/28/2001	186 - Monte Rio Post
156	48678	Insulation - Final	05/31/2001	186 - Monte Rio Post
30	23852-Ret	Sitework	03/24/2001	207 - Windsor Elemen
97	23904	Sitework	05/07/2001	215 - Senor Burrito #8
185	6822	Electrical - Rough	06/08/2001	215 - Senor Burrito #8
184	4788	Stucco/Ext. Face	06/11/2001	215 - Senor Burrito #8
<b>*** Plan Records ***</b>				
1	KMF00-03	Full Set Blueprint/Spe	01/01/2001	207 - Windsor Elemen
<b>*** Progress Billings</b>				
15	4	Application #3	06/25/2001	207 - Windsor Elemen
<b>*** Punch Lists ***</b>				
1		Punch List	06/22/2001	186 - Monte Rio Post
<b>*** Requests for Info</b>				
1		Soffit Change	06/26/2001	207 - Windsor Elemen
3		Soffit Change	06/26/2001	207 - Windsor Elemen
2		Plumbing Change	06/29/2001	207 - Windsor Elemen
<b>*** Transmittals ***</b>				
1		Updated Schedule	06/27/2001	207 - Windsor Elemen
2		Updated Schedule	06/27/2001	207 - Windsor Elemen
3		Updated Schedule	06/27/2001	207 - Windsor Elemen
4		Updated Schedule	06/27/2001	207 - Windsor Elemen
9		Updated Schedule	06/27/2001	207 - Windsor Elemen

*Track and  
eliminate  
items from  
the 'Hot List'  
(Report 6-11-9)  
quickly.*

*\* \* \**

*Rarely printed;  
view from  
within Sage  
Master Builder<sup>TM</sup>  
and drill down  
to all records.*



## General Journal

Period 5 to 5, Account 1000 to 1000, Date 05/25/2001  
to 05/25/2001,...

Record#	Trans#	Date	Description	PO#	Payee	
Description	Account#	Name	SubAcc#	Name	Debit Amount	Credit Amount
<b>1 - GL Check</b>						
<b>305</b>	65569	05/25/2001	LOC Payoff		Bank of the West	
		1000	General Checking			111,121.58
<b>Source Total:</b>						<b>111,121.58</b>
<b>10 - AR Receipt</b>						
<b>299</b>	0525	05/25/2001	So Co. Bd of Ed		Sonoma Co. Board of Educatio	
		1000	General Checking		254,600.00	
<b>Source Total:</b>					<b>254,600.00</b>	
<b>14 - AP Checks</b>						
<b>300</b>	65564	05/25/2001	A/P Check		Shamrock Materials	
		1000	General Checking			7,224.00
<b>301</b>	65565	05/25/2001	A/P Check		Shelter Glass, Inc.	
		1000	General Checking			17,838.90
<b>302</b>	65566	05/25/2001	A/P Check		Pacific Bell	
		1000	General Checking			230.98
<b>303</b>	65567	05/25/2001	A/P Check		City of Santa Rosa Utilities	
		1000	General Checking			2.25
<b>304</b>	65568	05/25/2001	A/P Check		Kathy Wheelerberg	
		1000	General Checking			480.00
<b>Source Total:</b>						<b>25,776.13</b>
<b>Grand Total:</b>					<b>254,600.00</b>	<b>136,897.71</b>

*Excellent report to have as insurance to your backups!  
Have to restore and lose a day's work?  
This report, sorted by source and selected by entry  
date, will provide all accounting entries to re-enter.*



Managed Rite Construction

AP Invoice Aging

Land

Vendor 2 to 6, Job 186 to 215

# AP Invoice Aging

09/28/02

**Great detailed invoice aging that  
 has several ways to select with a  
 variety of sorting capabilities.**

Record#	Invoice#	Due Date	Balance	Retained	Current	1 - 30	31 - 60	61 - 90	91+	Total Due
<b>2 All Weather Heating &amp; Cooling</b>										
<b>186 Monte Rio Post Office</b>										
9	984807	05/30/2002	292.50	292.50						
83	984825	06/30/2002	455.00	455.00						
103	984855	06/28/2002	248.20	248.20						
150	984991	08/29/2002	9,412.00	941.20		8,470.80				8,470.80
<b>Job Totals:</b>			<b>10,407.70</b>	<b>1,936.90</b>		<b>8,470.80</b>				<b>8,470.80</b>
<b>215 Senor Burrito #8</b>										
207	985016	07/30/2002	2,485.00	248.50			2,236.50			2,236.50
<b>Job Totals:</b>			<b>2,485.00</b>	<b>248.50</b>			<b>2,236.50</b>			<b>2,236.50</b>
<b>Vendor Totals:</b>			<b>12,892.70</b>	<b>2,185.40</b>		<b>8,470.80</b>	<b>2,236.50</b>			<b>10,707.30</b>
<b>4 Shamrock Materials</b>										
<b>215 Senor Burrito #8</b>										
123	98275	07/13/2002	8,176.02					8,176.02		8,176.02
<b>Job Totals:</b>			<b>8,176.02</b>					<b>8,176.02</b>		<b>8,176.02</b>
<b>Vendor Totals:</b>			<b>8,176.02</b>					<b>8,176.02</b>		<b>8,176.02</b>
<b>Grand Totals:</b>			<b>21,068.72</b>	<b>2,185.40</b>		<b>8,470.80</b>	<b>2,236.50</b>	<b>8,176.02</b>		<b>18,883.32</b>

**Retention shown in separate column.**



**Managed Rite Construction  
825 Gravenstein Hwy.  
Sebastopol CA 95472**

***Alert Subcontractors  
regarding their upcoming  
insurance expirations  
via this report (4-1-6-51).***

09-11-2002

Overhead Door Co of Santa Rosa  
3217 Coffey Ln.  
Santa Rosa CA 95401

Overhead Door Co of Santa Rosa:

Our records indicate that your insurance or license certificates have expired or are about to expire.  
Please check the certificate dates listed below and provide us with updated certificates for those items that have expired.

Contractor's License	05/01/2001
Workers' Compensation	05/01/2002
General Liability	05/01/2002

Thank you in advance for your attention to this matter.

Sincerely,

**Managed Rite Construction**  
**825 Gravenstein Hwy.**  
**Sebastopol CA 95472**

## Lien Waiver

To Whom It May Concern:

We, the undersigned **Action Plumbing & Heating** having been employed by  
**Managed Rite Construction,** to do construction work on the premises known as  
**Monte Rio Post Office** do hereby affirm that we have paid all charges against us for labor  
and materials through **06/11/2001**.

Also, we the undersigned, for and in consideration of payments

of **ONE THOUSAND NINE HUNDRED EIGHT AND 40/100 DOLLARS**

( **1,908.40** ) Dollars, the cumulative amount

of **EXACTLY FIVE THOUSAND THIRTEEN DOLLARS**

***This date reflects latest  
date of all invoices  
selected for payment.***

( **5,013.00** ) Dollars being the entire amount due as of this date, the receipt whereof is hereby acknowledged,  
do hereby waive and release any and every lien and claim including bond claims on said above described  
building and premises on account of labor or materials furnished by **Action Plumbing & Heating**  
by the undersigned for said building or premises, through **06/11/2001**, with the exception of retention  
withheld to date

of **FIVE HUNDRED SIX AND 30/100 DOLLARS**

( **506.30** ) Dollars.

GIVEN UNDER OUR HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

SIGNED BY: \_\_\_\_\_  
(Owner/Agent)

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

My Commission Expires \_\_\_\_\_

***If you prefer 'Letter' style,  
use this report (4-3-3-41).***

Please Note: Refer to application form for clarification of the amounts to be filled out on this form.



**Managed Rite Construction**  
825 Gravenstein Hwy.  
Sebastopol CA 95472  
800 555-5555

License: 999999

## Progress Billing

Application: 4

Period: 12/14/2002

**Owner:** Sonoma Co. Board of Education  
15000 Arnold Dr.  
Glen Ellen CA 95442

**Job Location:** Windsor Elementary School  
2300 Main St.  
Windsor CA 95492

### Application For Payment On Contract

<b>Original Contract</b> .....	2,746,594.00
<b>Net Change by Change Orders</b> .....	18,453.00
<b>Contract Sum to Date</b> .....	2,765,047.00
<b>Total Complete to Date</b> .....	940,550.03
<b>Total Retained</b> .....	94,055.01
<b>Total Earned Less Retained</b> .....	846,495.02
<b>Less Previous Billings</b> .....	675,027.51
<b>Current Payment Due</b> .....	171,467.51
<b>Balance on Contract</b> .....	1,918,551.98

### Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

***This report (3-7-0-21) prints similar to  
the AIA document G702 with added  
verbiage you can customize.***

*Terms: Invoices are due and payable from the date of invoice. All overdue amounts will be charged a service charge of  
0.00 % per month. Please make checks payable to: Managed Rite Construction*

*Thank you for your prompt payment.*

## PROGRESS BILLING

**Note: Stored  
Material column**

Application: 4

Period: 12/14/2002

### Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
10 - General Requirements	12,825.00		12,825.00	2,821.50	1,282.50		4,104.00	32.00	8,721.00	410.40
101 - Grading	153,286.00		153,286.00	99,635.90			99,635.90	65.00	53,650.10	9,963.59
102 - Utilities	120,008.00		120,008.00	108,007.20			108,007.20	90.00	12,000.80	10,800.72
103 - Paving	48,707.00		48,707.00						48,707.00	
104 - Site Concrete	63,238.00		63,238.00						63,238.00	
105 - Site Finish	66,598.00		66,598.00						66,598.00	
201 - Bldg Foundation	286,080.00		286,080.00	286,080.00			286,080.00	100.00		28,608.00
202 - Bldg Structure	404,154.00		404,154.00	193,993.92	96,996.96		290,990.88	72.00	113,163.12	29,099.09
203 - Doors / Windows	135,312.00		135,312.00		27,062.40	52,000.00	79,062.40	58.43	56,249.60	7,906.24
204 - Bldg Ext. Finish	377,886.00		377,886.00						377,886.00	
205 - Bldg Int. Finish	287,505.00		287,505.00						287,505.00	
206 - Bldg Mechanical	492,211.00		492,211.00	34,454.77			34,454.77	7.00	457,756.23	3,445.48
207 - Electrical	278,192.00		278,192.00	25,037.28			25,037.28	9.00	253,154.72	2,503.73
208 - Bldg Furn/Fixt.	20,592.00		20,592.00		6,177.60		6,177.60	30.00	14,414.40	617.76
Change Order No. 1		10,000.00	10,000.00		7,000.00		7,000.00	70.00	3,000.00	700.00
Change Order No. 2		8,453.00	8,453.00						8,453.00	
<b>Totals:</b>	<b>2,746,594.00</b>	<b>18,453.00</b>	<b>2,765,047.00</b>	<b>750,030.57</b>	<b>138,519.46</b>	<b>52,000.00</b>	<b>940,550.03</b>	<b>34.02</b>	<b>1,824,496.97</b>	<b>94,055.01</b>

**Detail prints similar to AIA document  
G703 with column headings.**

**Managed Rite Construction**

XXXX Main St  
Anywhere CA 99999  
800 555-5555

License: 999999

*Customize with  
your own logo!*

**Time & Materials Invoice**

Invoice#: 188

Invoice Date: 07/14/2005

**To:** Lamb Shoes, Inc  
232 Counter Dr  
Springfield MO 65807

**Project:** Lamb Shoes  
1200 Poplar Ave  
Santa Rosa CA 95401

**Terms:** 15DY

Record#	Trans#	Date	Description	Cost Amount
<b>220 Lamb Shoes</b>				
<b>1 Material</b>				
750	651353	05/30/2005	Mealer Lumber Co., Inc.	247.79
751	651353	05/30/2005	Mealer Lumber Co., Inc.	46.23
752	9087203721	06/08/2005	Pepper Electric Supply, Inc.	1,987.61
<b>Subtotal:</b>				<b>2,281.63</b>
<b>3 Equipment</b>				
762	Strato-Lift MRX25 #1	06/13/2005	EQUIPMENT	36.25
763	Strato-Lift MRX25 #1	06/14/2005	EQUIPMENT	50.75
<b>Subtotal:</b>				<b>87.00</b>
<b>5 Other</b>				
765	56783	03/29/2005	Santa Rosa Bldg Dept	1,100.00
<b>Subtotal:</b>				<b>1,100.00</b>
<b>Cost Total:</b>				<b>3,468.63</b>
Markup @ 9.87 %				342.24
Total Charges:				3,810.87
Overhead @ 15.0 %				571.62
Profit @ 10.0 %				438.25
<b>Invoice Total:</b>				<b>4,820.74</b>

*You choose  
% per job!*

*This Invoice (Report 3-10-3-21) is  
printed by "Cost Type" and can be  
customized to fit your needs.*

A service charge of 18.00 % per annum will be computed on all amounts overdue on regular statement dates.

Thank You for your prompt payment!



Managed Rite Construction

# A/R Aged Call Sheet

06/17/01

A/R Aged Call Sheet  
 with Invoice Detail and Client Notes  
 Client 124 to 127, Status < 4

Client#	Name	Contact	Phone#	Ext.	Phone2	Fax	Balance
Job#	Job Name	Retention	Current	1-30	31-60	61-90	91+
<b>124</b>	<b>Postmaster - Monte Rio</b>	Kevin Martin	707 865-2328			707 865-3746	
	186 Monte Rio Post Office						
186-001-Ret	03/27/2001	Progress Billing #1	9,569.34				9,569.34
186-002-Ret	04/24/2001	Progress Billing #2	6,271.85				6,271.85
186-003	05/25/2001	Progress Billing #3	14,281.68				14,281.68
186-004	06/24/2001	Progress Billing #4	13,305.54				13,305.54
186-005	07/25/2001	Progress Billing #5	10,626.77	95,641.07			106,267.84
<b>Job Totals:</b>		<b>54,055.18</b>	<b>95,641.07</b>				<b>149,696.25</b>
<b>Client Totals:</b>		<b>54,055.18</b>	<b>95,641.07</b>				<b>149,696.25</b>
<b>127</b>	<b>Sonoma Co. Board of Education</b>	Donald Moses	707 938-0945	71		707 938-9833	
	207 Windsor Elementary School						
207-001	04/25/2001	Progress Billing #1	3,520.81		31,687.29		35,208.10
207-002	05/25/2001	Progress Billing #2	21,289.10	7,001.85			28,290.95
207-003	06/25/2001	Progress Billing #3	25,693.15				25,693.15
<b>Job Totals:</b>		<b>50,503.06</b>	<b>7,001.85</b>	<b>31,687.29</b>			<b>89,192.20</b>
<b>Client Totals:</b>		<b>50,503.06</b>	<b>7,001.85</b>	<b>31,687.29</b>			<b>89,192.20</b>
<b>Grand Total:</b>		<b>104,558.24</b>	<b>95,641.07</b>	<b>7,001.85</b>	<b>31,687.29</b>		<b>238,888.45</b>

***Need invoice detail, this report  
 is just what you're looking for.***



Managed Rite Construction

# Worker's Comp Report

01/29/04

## Worker's Comp Report

Record#	Check# Comp Code	Period	Employee	Hours	Workers Comp Wages	Overtime	Subject Wages		
Totals by Comp Code:									
Comp Code	Hours	Wages	Overtime	Subject	Rate	Comp	Mod 1	Mod2	Total
5201	<\$17 Flatwork Concrete								
	160.00	6,393.25		6,393.25	9.8600	630.37	0.920000		579.94
5205	>\$17 Flatwork Concrete								
	9.50	76.00		76.00	8.4200	6.40	0.920000		5.89
5213	Foundation Concrete								
	400.00	8,834.00		8,834.00	10.9800	969.97	0.920000		892.37
5225	Reinforcing Steel								
	96.00	992.00		992.00	9.8500	97.71	0.920000		89.89
5645	<\$19 Carpentry								
	527.00	34,202.73		34,202.73	26.0800	8,920.07	0.920000		8,206.46
5697	>\$19 Carpentry								
	1,963.25	100,358.90		100,358.90	9.6500	9,684.63	0.920000		8,909.86
8810	Clerical								
	960.00	53,500.00		53,500.00	0.7900	422.65	0.920000		388.84
9999	Owner Exempt								
		38,461.50		38,461.50					
15201	<\$17 Flatwork Concrete								
		9,468.00		9,468.00	8.8700	839.81	1.000000		839.81
15645	<\$19 Carpentry								
	752.00	19,560.00		19,560.00	25.8200	5,050.39	1.000000		5,050.39
15697	>\$19 Carpentry								
	448.00	23,652.00		23,652.00	9.5500	2,258.77	1.000000		2,258.77
Totals:	5,315.75	295,498.38		295,498.38		28,880.77			27,222.22

***In most areas, you can save money by applying different comp code rates for different tasks performed.***

Report 5-1-5-21  
Robert Mills

Page 1 of 1

01/29/04  
03:14 PM

# Certified Payroll Report

Report Period: 06/05/2005 to 06/11/2005  
Payroll#: 5

**Company:** Managed Rite Construction  
XXXX Main St  
Anywhere CA 99999

**Project:** Williams Post Office  
19420 Williams Rd.  
Monte Rio CA 95462

Chk: 1426      Chk Date: 06/17/2005      From: 06/05/2005      To: 06/11/2005      Fed Allow: 2      State Allow: 2  
Ssn: 999-99-9999      Med/FICA      FedWh      State      SDI      Other  
Jason Hepler      100.22      248.49      77.96      9.17      99.00  
76 E. North Dr.      Wages      Add Ons      Deduct      Net  
Petaluma CA 94952      1,000.00      310.00      534.84      775.16  
Phone: 707 766-8303      Heritage: Black

Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
06/06/2005	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
06/07/2005	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
06/08/2005	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
06/09/2005	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
06/10/2005	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
This Job:			40.00		1,000.00				310.00

Chk: 1438      Chk Date: 06/17/2005      From: 06/05/2005      To: 06/11/2005      Fed Allow: 1      State Allow: 1  
Ssn: 999-99-9999      Med/FICA      FedWh      State      SDI      Other  
Hugh Molotsi      6.40      0.00      0.00      0.59      0.00  
7835 Violet Rd.      Wages      Add Ons      Deduct      Net  
Petaluma CA 94952      66.25      17.50      6.99      76.76  
Phone: 707 762-4893      Heritage: White

Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
06/06/2005	Labor-Appr.	Reg	1.00	13.2500	13.25				3.50
06/07/2005	Labor-Appr.	Reg	1.00	13.2500	13.25				3.50
06/08/2005	Labor-Appr.	Reg	1.00	13.2500	13.25				3.50
06/09/2005	Labor-Appr.	Reg	1.00	13.2500	13.25				3.50
06/10/2005	Labor-Appr.	Reg	1.00	13.2500	13.25				3.50
This Job:			5.00		66.25				17.50

This Job:      45.00      1,066.25

*Note: Be in compliance and print our No Work Performed report 5-1-6-26.*

Payroll Totals for All Reported Checks:

Taxable Wages:	1,393.75
Employee Fica/Medicare:	106.62
Federal Income Tax:	248.49
State Income Tax:	77.96
Disability Insurance:	9.76
Other Deductions:	99.00

**Net Pay: 851.92**

*For this report (5-1-6-21), you must select jobs separately to get individual job totals as shown here, but they are actually printed on a separate page. Ability to omit Social Security #.*



# STATEMENT OF COMPLIANCE (CERTIFICATION UNDER PENALTY OF PERJURY)

Date 04-19-2005 at Anywhere, CA

I, \_\_\_\_\_ do certify under penalty of perjury:

1) That all of the information in this report is true and correct.

2) That I pay or supervise the payment of the persons employed by ~~Managed Rite Construction~~ on the Williams Post Office, that during the payroll of 06/05/2005 to 06/11/2005 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

3) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

4) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency.

5) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 5(c) below:

c) EXCEPTIONS

EXCEPTION (Trade)	EXPLANATION
Remarks	
Name and Title	Signature



Managed Rite Construction

# Job Status Report

10/01/02

## Job Status Report

Land  
 Job# 196 Sparks Motel #3  
 Period# 9

**Shows both original  
and current budget.**

**Includes both  
Billing & Cost  
information.  
That's unique!**

Record#	Item#	Description	Date	Amount					
		Original Contract		32,000.00					
696	1	Winter Heat, Sand Cushion	01/25/2002	3,910.00					
697	2	Sand for sidewalks.	02/21/2002	717.31					
Contract to Date:				36,627.31					
Code#	Description	Cost Type	Original Budget	Current Budget	Period Costs	Total Costs	% Comp	Projected Costs	
2000.000	Flatwork	Material	12,000.00	12,875.00		12,844.79	99.77	12,875.00	
		Labor	7,897.00	7,897.00		7,578.02	95.96	7,897.00	
		Subcontract			770.00	770.00		770.00	
		Other	246.00	246.00	245.06	245.06	99.62	246.00	
3000.000	Sitework	Material	1,840.00	1,840.00	1,070.07	1,070.07	58.16	1,840.00	
		Labor	4,195.00	4,195.00	3,942.60	4,134.98	98.57	4,195.00	
Period Billed			717.31	Period Received	JTD Billed	JTD Received	JTD Due		
					36,627.31	35,910.00	717.31		
Original Budget			Current Budget	Current Costs	Total Costs	% Comp	Projected Costs		
Material			14,740.00	14,740.00	1,070.07	13,914.86	94.40	14,740.00	
Labor			12,092.00	12,092.00	3,942.60	11,713.00	96.87	12,092.00	
Equipment									
Subcontract					770.00	770.00		770.00	
Other			246.00	246.00	245.06	245.06	99.62	246.00	
<b>Totals:</b>			<b>27,078.00</b>	<b>27,078.00</b>	<b>6,027.73</b>	<b>26,642.92</b>	<b>98.39</b>	<b>27,848.00</b>	
						<b>Projected Total Job Cost</b>		<b>27,848.00</b>	
						<b>Projected Total Gross Profit</b>		<b>8,779.31</b>	



Managed Rite Construction

# Cost to Complete Report

12/20/02

## Cost to Complete Report

Land

Job# = 220

Cost Code and Description	Budget	Cost to Date	% Comp	% Actual	Cost to Comp	Over/(Under)
<b>220 Shoes R Us</b>						
0 Unassigned						
1000.000 GENERAL REQUIREMENTS	2,746.50	527.25	19.20	25.00	1,581.75	-637.50
1310.000 Permits	1,102.46	890.00	80.73	100.00		-212.46
1540.000 Mobilize & Demobilize	1,011.10	218.23	21.58	25.00	654.69	-138.18
2200.000 Demolition	3,276.95	1,069.76	32.65	33.00	2,171.94	-35.25
6100.000 Rough Framing	3,364.20				3,364.20	
6120.000 Wall Framing	3,191.04	1,583.39	49.62	50.00	1,583.39	-24.26
6200.000 Finish Carpentry	459.65				459.65	
6400.000 Custom Casework	1,123.76				1,123.76	
6700.000 Rough Hardware	1,072.85	46.23	4.31	5.00	878.37	-148.25
8100.000 Metal Doors & Frames	970.87	743.11	76.54	75.00	247.70	19.94
8300.000 Special Doors	6,090.00	5,087.00	83.53	83.00	1,041.92	38.92
8700.000 Hardware-Door & Window	988.12				988.12	
9250.000 Gypsum Board	2,106.98	905.49	42.98	40.00	1,358.24	156.75
9500.000 Acoustical Treatment	1,960.00				1,960.00	
9660.000 Resilient Flooring	3,125.26				3,125.26	
9680.000 Carpet	5,011.38				5,011.38	
10500.000 Lockers & Shelving	5,657.08				5,657.08	
10800.000 Bath Accessories	954.11				954.11	
15100.000 Plumbing	1,925.00				1,925.00	
16000.000 ELECTRICAL	2,201.98	756.56	34.36	33.30	1,515.39	69.97
16100.000 Electrical Wiring	4,229.33	1,987.61	47.00	50.00	1,987.61	-254.11
Phase Totals:	52,568.62	13,814.63	26.28	26.87	37,589.56	-1,164.43
Job Totals:	52,568.62	13,814.63	26.28	26.87	37,589.56	-1,164.43
<b>Grand Totals:</b>	<b>52,568.62</b>	<b>13,814.63</b>	<b>26.28</b>	<b>26.87</b>	<b>37,589.56</b>	<b>-1,164.43</b>

**You can see  
Accounting  
vs. Field  
Completion  
percentages  
on this report.**

**Quickly update and print  
'Cost to Complete' on your jobs.**

Report 6-8-1-21  
Henry Tavor

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Managed Rite Construction

## Committed Costs

Land

Job# 220 Shoes R Us

**Can include Open Changes,  
 P.O. Sales Tax, and can  
 be sorted by phase.**

## Committed Costs

12/19/02

Cost Code	Budget + Changes	Cost To Date	Committed Contracts	Purchase Orders	Accrued Labor	Remaining Budget
1000.000 - GENERAL REQUIREMEN	2,746.50				579.98	2,166.53
1310.000 - Permits	1,102.46	890.00				212.46
1540.000 - Mobilize & Demobilize	1,011.10	218.23				792.87
2200.000 - Demolition	3,276.95	1,069.76		166.85		2,040.34
6100.000 - Rough Framing	3,364.20					3,364.20
6120.000 - Wall Framing	3,191.04	1,583.39		230.50		1,377.15
6200.000 - Finish Carpentry	459.65			228.44		231.21
6400.000 - Custom Casework	1,123.76			850.00		273.76
6700.000 - Rough Hardware	1,072.85	46.23		46.53		980.10
8100.000 - Metal Doors & Frames	970.87	743.11				227.76
8300.000 - Special Doors	6,090.00	5,087.00				1,003.00
8700.000 - Hardware-Door & Window	988.12			136.63		851.49
9250.000 - Gypsum Board	2,106.98	655.49			275.00	1,176.49
9500.000 - Acoustical Treatment	1,960.00					1,960.00
9660.000 - Resilient Flooring	3,125.26		262.50	2,663.85		198.91
9680.000 - Carpet	5,011.38		374.31	4,315.50		321.57
10500.000 - Lockers & Shelving	5,657.08			5,262.40		394.68
10800.000 - Bath Accessories	954.11			71.20		882.91
15100.000 - Plumbing	1,925.00					1,925.00
16000.000 - ELECTRICAL	2,201.98	474.56			310.20	1,417.22
16100.000 - Electrical Wiring	4,229.33	1,987.61				2,241.72
<b>Totals:</b>	<b>52,568.62</b>	<b>12,755.38</b>	<b>636.81</b>	<b>13,971.89</b>	<b>1,165.18</b>	<b>24,039.37</b>

Report 6-1-12-31

Henry Tavor

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Managed Rite Construction

# Job Cost Journal

04/26/05

## Job Cost Journal

*Actual/Budget; by Cost Code (separate reports)*

*Job# 215 - Jimenez Burrito #8*

Record#	Trans#	Date	Description	Vendor/Employee/Equipment	Cost Type	Cost
<b>Cost Code</b>	<b>1000</b>	<b>GENERAL REQUIREMENTS</b>		<b>Budget Hours:</b>	<b>593.50 Budget Amt:</b>	<b>20,782.75</b>
584	1405	05/31/2005	8.00 Reg Hrs	14 - Jason J Fleisher	2	185.88
585	1405	06/01/2005	8.00 Reg Hrs	14 - Jason J Fleisher	2	185.88
586	1405	06/02/2005	8.00 Reg Hrs	14 - Jason J Fleisher	2	185.88
587	1405	06/03/2005	8.00 Reg Hrs	14 - Jason J Fleisher	2	185.87
674	1430	06/06/2005	8.00 Reg Hrs	14 - Jason J Fleisher	2	202.08
675	1430	06/07/2005	8.00 Reg Hrs	14 - Jason J Fleisher	2	202.07
				<b>Cost Code Total:</b>	<b>48.00</b>	<b>1,147.66</b>
<b>Cost Code</b>	<b>1020</b>	<b>Contingency</b>		<b>Budget Hours:</b>	<b>Budget Amt:</b>	<b>2,500.00</b>
<b>Cost Code</b>	<b>1510</b>	<b>Temp. Utilities</b>		<b>Budget Hours:</b>	<b>Budget Amt:</b>	<b>580.50</b>
<b>Cost Code</b>	<b>1540</b>	<b>Mobilize &amp; Demobilize</b>		<b>Budget Hours:</b>	<b>8.00 Budget Amt:</b>	<b>882.33</b>
214	651057	05/02/2005	Forming	20 - Mealer Lumber Co., I	1	35.83
538	651298	05/19/2005	Framing Lumber	20 - Mealer Lumber Co., I	1	31.18
				<b>Cost Code Total:</b>		<b>67.01</b>
<b>Cost Code</b>	<b>2000</b>	<b>SITE WORK</b>		<b>Budget Hours:</b>	<b>Budget Amt:</b>	<b>72,651.00</b>
219	23904	05/02/2005	Sitework	14 - Taketa Construction	4	14,500.00
				<b>Cost Code Total:</b>		<b>14,500.00</b>
				<b>Job Total:</b>		
				<b>Budget\$/Cost\$</b>	<b>97,396.58</b>	<b>15,714.67</b>
				<b>Budget Hrs./Actual Hrs.</b>	<b>601.50</b>	<b>48.00</b>

*Detailed  
job cost  
showing  
budget  
vs.  
actual cost*



Master Builders

Completed Jobs SqFt Comparison  
 by Cost Code  
 Comparing Job(s) 2, 3, 7, 15

# Completed Jobs SqFt Comparison

11/01/02

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
<b>400 ICC-Indirect Construction Cost</b>										
401.000 Superintendents	1,738.78	0.37	1,283.68	0.19	290.82	0.04			1,104.43	0.20
402.000 Laborers	904.68	0.20	493.46	0.07			58.16	0.01	485.43	0.09
<b>Sub Totals</b>	<b>2,643.46</b>	<b>0.57</b>	<b>1,777.14</b>	<b>0.26</b>	<b>290.82</b>	<b>0.04</b>	<b>58.16</b>	<b>0.01</b>	<b>1,589.86</b>	<b>0.29</b>
<b>900 Finished Lot Acquisition</b>										
993.000 Finished Lot Purchase	110,000.00	23.72	145,000.00	21.77	246,500.00	31.60	107,500.00	19.04	152,250.00	24.03
<b>Sub Totals</b>	<b>110,000.00</b>	<b>23.72</b>	<b>145,000.00</b>	<b>21.77</b>	<b>246,500.00</b>	<b>31.60</b>	<b>107,500.00</b>	<b>19.04</b>	<b>152,250.00</b>	<b>24.03</b>
<b>1000 Preparation Preliminaries</b>										
1000.000 Permits and Fees	3,344.00	0.72	1,475.00	0.22	4,420.00	0.57	1,791.00	0.32	2,757.50	0.46
1020.000 Builder's Risk Insurance	1,134.99	0.24	1,044.00	0.16	1,776.00	0.23	1,004.40	0.18	1,239.85	0.20
1100.000 Architectural and Engineering							46.00	0.01	46.00	0.01
1110.000 Blue Prints	30.53	0.01	86.00	0.01	170.00	0.02	230.00	0.04	129.13	0.02
1115.000 Engineering Fees	1,153.23	0.25	1,433.34	0.22	2,040.00	0.26			1,542.19	0.24
1120.000 Surveys	497.50	0.11	225.00	0.03	595.00	0.08	275.00	0.05	398.13	0.07
1130.000 Plan Design	2,569.75	0.55							2,569.75	0.55
1200.000 Site Work	3,000.00	0.65	2,600.00	0.39	10,200.00	1.31	4,625.00	0.82	5,106.25	0.79
1230.000 Rough Grading	585.00	0.13							585.00	0.13
1405.000 Temporary Utilities	140.95	0.03	58.09	0.01	400.00	0.05	428.39	0.08	256.86	0.04
1430.000 Water line			300.00	0.05	510.00	0.07			405.00	0.06
1440.000 Septic System			6,269.76	0.94	5,700.00	0.73	3,864.00	0.68	5,277.92	0.78
1490.000 Port-A-Toilet	325.37	0.07	103.03	0.02	165.00	0.02	441.14	0.08	258.64	0.05

# Completed Jobs SqFt Comparison

11/01/02

Continued...

Code # Description	2 - Jone Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
1500.000 Construction Period Finan			1,540.00	0.23			5,109.31	0.90	3,324.66	0.57
1520.000 Closing Costs & Fees	1,099.75	0.24			2,499.00	0.32			1,799.38	0.28
<b>Sub Totals</b>	<b>13,881.07</b>	<b>3.00</b>	<b>15,134.22</b>	<b>2.28</b>	<b>28,475.00</b>	<b>3.66</b>	<b>17,814.24</b>	<b>3.16</b>	<b>25,696.26</b>	<b>4.25</b>
<b>2000 Excavation and Foundation</b>										
2000.000 Excavation and Backfill	8,230.18	1.77	5,631.50	0.85	6,324.00	0.81	1,260.00	0.22	5,361.42	0.91
2150.000 Foundation	24,789.86	5.34	26,243.14	3.94	42,500.00	5.45	29,964.21	5.31	30,874.30	5.01
2200.000 Slab	600.00	0.13			4,250.00	0.54			2,425.00	0.34
2205.000 Basement Slab	9,206.92	1.99	5,090.01	0.76	13,600.00	1.74	6,504.94	1.15	8,600.47	1.41
2300.000 Termite Protection	325.00	0.07	325.00	0.05	595.00	0.08	325.00	0.06	392.50	0.07
<b>Sub Totals</b>	<b>43,151.96</b>	<b>9.30</b>	<b>37,289.65</b>	<b>5.60</b>	<b>67,269.00</b>	<b>8.62</b>	<b>38,054.15</b>	<b>6.74</b>	<b>47,653.69</b>	<b>7.74</b>
<b>3000 Rough Structures</b>										
3000.000 Structural Steel	2,664.62	0.57	2,500.00	0.38	4,250.00	0.54	1,418.99	0.25	2,708.40	0.44
3100.000 Framing	58,153.78	12.54	10,000.00	1.50	106,669.90	13.68	60,325.16	10.68	58,787.21	9.60
3400.000 Concrete							16,173.25	2.86	16,173.25	2.86
3600.000 Plumbing Rough-In	6,896.24	1.49	8,100.00	1.22	53,550.00	6.87	6,340.41	1.12	18,721.66	2.68
3700.000 Electrical Rough-In	7,225.00	1.56					5,973.60	1.06	6,599.30	1.31
3750.000 Sound System Rough-In	220.00	0.05					220.00	0.04	220.00	0.05
3755.000 Security System Rough-In	832.00	0.18					1,106.00	0.20	969.00	0.19
3760.000 TV, Phone, Cable Rough-In	329.00	0.07	248.00	0.04	421.00	0.05	354.00	0.06	338.00	0.06
3765.000 Central Vac Rough-In	250.00	0.05	252.00	0.04	425.00	0.05	250.00	0.04	294.25	0.05
3800.000 HVAC Rough-In	8,058.50	1.74	8,570.00	1.29	14,450.00	1.85	8,097.00	1.43	9,793.88	1.58
<b>Sub Totals</b>	<b>84,629.14</b>	<b>18.25</b>	<b>29,670.00</b>	<b>4.47</b>	<b>179,765.90</b>	<b>23.04</b>	<b>100,258.41</b>	<b>17.74</b>	<b>114,604.95</b>	<b>18.82</b>
<b>4000 Full Enclosure</b>										
4000.000 Roofing	5,641.02	1.22	7,064.50	1.06	9,116.75	1.17	6,323.56	1.12	7,036.46	1.14
4120.000 Fireplace					8,500.00	1.09	6,600.00	1.17	7,550.00	1.13
4130.000 Brick veneer			22,250.00	3.34	37,825.00	4.85			30,037.50	4.10

# Completed Jobs SqFt Comparison

11/01/02

Continued...

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
4135.000 Stone Veener	6,861.02	1.48					8,661.00	1.53	7,761.01	1.51
4145.000 Brick Steps	608.95	0.13	1,360.00	0.20	2,312.00	0.30	5,665.00	1.00	2,486.49	0.41
4400.000 Gutters	1,175.00	0.25	1,500.00	0.23	2,550.00	0.33	1,500.00	0.27	1,681.25	0.27
4500.000 Windows & Doors			500.00	0.08	100.00	0.01			300.00	0.05
4510.000 Windows	7,841.86	1.69	13,926.00	2.09	18,134.58	2.32	6,844.29	1.21	11,686.68	1.83
4530.000 Window Screens	505.58	0.11	2,401.56	0.36			757.99	0.13	1,221.71	0.20
4540.000 Exterior Doors	1,995.38	0.43					5,643.97	1.00	3,819.68	0.72
4570.000 Garage Door	1,755.00	0.38					2,500.00	0.44	2,127.50	0.41



# Completed Jobs SqFt Comparison

11/01/02

Continued...

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
5700.000 Finish Electrical							3,500.00	0.62	3,500.00	0.62
5725.000 Light Fixtures							6,653.77	1.18	6,653.77	1.18
5750.000 Stereo Finish							250.00	0.04	250.00	0.04
5755.000 Security Finish							1,000.00	0.18	1,000.00	0.18
5760.000 TV, Phone, & Cable Finish							263.00	0.05	263.00	0.05
5765.000 Central Vac Finish							1,025.00	0.18	1,025.00	0.18
5800.000 Finish HVAC							7,200.00	1.28	7,200.00	1.28
5940.000 Wallpaper							1,998.00	0.35	1,998.00	0.35
5950.000 Mirrors							850.00	0.15	850.00	0.15
5960.000 Shower Enclosures & Bath Acc			192.48	0.03			1,100.00	0.19	646.24	0.11
5965.000 Lock Sets & Interior Hard							1,875.00	0.33	1,875.00	0.33
<b>Sub Totals</b>	<b>11,907.50</b>	<b>2.57</b>	<b>6,192.48</b>	<b>0.93</b>			<b>134,698.32</b>	<b>23.84</b>	<b>132,429.09</b>	<b>23.60</b>
<b>6000 Completion and Inspection</b>										
6000.000 Building Clean-up			118.38	0.02	116.33	0.01	4,200.00	0.74	1,478.24	0.26
6100.000 Landscaping							16,000.00	2.83	16,000.00	2.83
6110.000 Retaining Walls	4,526.14	0.98					3,645.00	0.65	4,085.57	0.82
6150.000 Walks (Concrete & Pavers)	434.60	0.09					2,200.00	0.39	1,317.30	0.24
6200.000 Driveway							8,000.00	1.42	8,000.00	1.42
6310.000 Decks							4,449.66	0.79	4,449.66	0.79
6400.000 Walk-Through							1,892.44	0.34	1,892.44	0.34
6500.000 General Labor					118.38	0.02			118.38	0.02
<b>Sub Totals</b>	<b>4,960.74</b>	<b>1.07</b>	<b>118.38</b>	<b>0.02</b>	<b>234.71</b>	<b>0.03</b>	<b>40,387.10</b>	<b>7.16</b>	<b>37,341.59</b>	<b>6.72</b>
<b>8000 Financing</b>										
8130.000 Appraisal and related fees							500.00	0.09	500.00	0.09
8220.000 Title and recording							698.96	0.12	698.96	0.12
<b>Sub Totals</b>							<b>1,198.96</b>	<b>0.21</b>	<b>1,198.96</b>	<b>0.21</b>

# Completed Jobs SqFt Comparison

11/01/02

Continued...

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
<b>9000 Sales &amp; Marketing</b>										
9045.000 Real Estate Marketing							6,577.15	1.16	6,577.15	1.16
9050.000 Sales Comms, outside							32,885.76	5.82	32,885.76	5.82
<b>Sub Totals</b>							<b>39,462.91</b>	<b>6.98</b>	<b>39,462.91</b>	<b>6.98</b>
<b>10000 Warranty</b>										
10203.000 Warranty			116.33	0.02			116.33	0.02	116.33	0.02
<b>Sub Totals</b>			<b>116.33</b>	<b>0.02</b>			<b>116.33</b>	<b>0.02</b>	<b>116.33</b>	<b>0.02</b>
<b>Total Cost</b>	<b>328,175.15</b>	<b>70.78</b>	<b>297,800.26</b>	<b>44.74</b>	<b>601,073.76</b>	<b>77.06</b>	<b>585,643.06</b>	<b>103.68</b>	<b>685,924.53</b>	<b>115.19</b>
<b>Actual Selling Price</b>	<b>619,815.00</b>	<b>133.64</b>	<b>800,815.00</b>	<b>120.21</b>	<b>1,205,000.00</b>	<b>154.49</b>	<b>742,000.00</b>	<b>131.40</b>	<b>841,907.50</b>	<b>134.94</b>
<b>Profit</b>	<b>291,639.85</b>	<b>62.88</b>	<b>503,014.74</b>	<b>75.51</b>	<b>603,926.24</b>	<b>77.43</b>	<b>156,356.94</b>	<b>27.69</b>	<b>388,734.44</b>	<b>60.88</b>

*Great for historical estimating. Use the  
 Sqft Price to estimate new projects.*



Managed Rite Construction

# Bonding Report

12/20/02

## Bonding Report

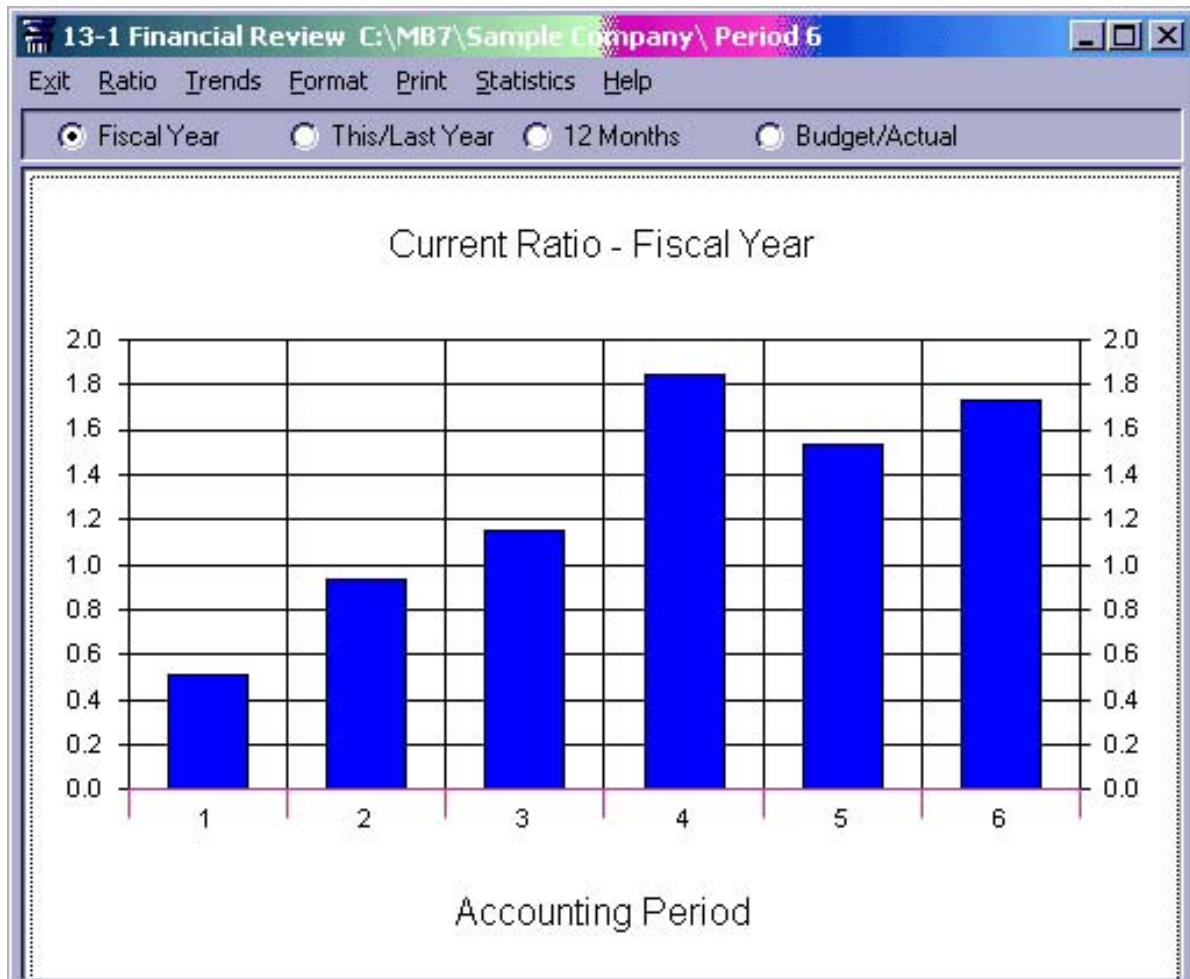
Job in list 186,201,207,220, Period = 12

***Not just for bonding!***

Job#	Current Contract	Current Budget	Estimate Profit	Cost to Date	% Budget	Profit to Date	Earned to Date	Billed to Date	Under Billing	Cost to Complete	Remain Contract
186 - Monte Rio Post Office	493,499.00	472,432.00	21,067.00	375,279.21	79.44	16,735.62	392,035.61	392,651.80	-616.19	97,152.79	100,847.20
201 - Sparks Motel	2,090,697.50	1,944,227.80	146,469.70	542,733.53	27.92	40,894.34	583,722.74	583,738.30	-15.56	1,401,494.27	1,506,959.20
207 - Windsor Elementary School	2,540,217.36	2,413,206.49	127,010.87	568,358.11	23.55	29,911.06	598,221.19	599,130.57	-909.38	1,844,848.38	1,941,086.79
220 - Shoes R Us	74,000.00	52,568.62	21,431.38	12,755.38	24.26	5,199.25	17,952.40	17,906.89	45.51	39,813.24	56,093.11
	<b>5,198,413.86</b>	<b>4,882,434.91</b>	<b>315,978.95</b>	<b>1,499,126.23</b>		<b>92,740.27</b>	<b>1,591,931.94</b>	<b>1,593,427.56</b>	<b>-1,495.62</b>	<b>3,383,308.68</b>	<b>3,604,986.30</b>

***Know your WIP numbers.***

***Run this report monthly  
for closed jobs and last  
2-two columns should  
always be 0-zero.***



***A Graph of all  
important Financial  
Ratios & Trends.***